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**INFORMATION AND PROCEDURES FOR OBTAINING
 CERTIFICATES OF ACCEPTANCE FOR TESTING LABORATORIES AND AUTHORIZED OBSERVERS
 (FOR PRESSURE RELIEF DEVICES "PRD")**

The ASME Certificate of Acceptance indicates that the Testing Laboratory or Authorized Observer has been accepted in accordance with the applicable rules of the ASME Boiler and Pressure Vessel Code. ASME Certificates of Acceptance are furnished from this office only. The Certificates are issued for five years for Testing Laboratories.

Certificates of Acceptance for Authorized Observers will be limited to the Testing Laboratory with which the Authorized Observer was associated when accepted. The term of such a Certificate will expire at the expiration date of the associated Testing Laboratory. Such Certificates are issued to the Testing Laboratory for the respective Authorized Observers.

Upon receipt of the completed application and proper fees, ASME will then notify the ASME Designated Organization that they may appoint an ASME Designee to conduct a review of the testing laboratory and/or a review and evaluation of a person(s) whom the Applicant wishes to be designated as an Authorized Observer. The National Board of Boiler and Pressure Vessel Inspectors is the ASME Designated Organization.

For a testing laboratory, the ASME Designee will review the Applicant's quality control system and testing facility in accordance with the applicable rules of the ASME Boiler and Pressure Vessel Code (e.g. Section VIII, Div.1, UG-131(f) and Appendix 25) after which the ASME Designee will advise the Applicant of their recommendation to ASME.

The "[Guide for the ASME Designee for PRD Testing Laboratories and Authorized Observers](#)" provides a checklist of the elements of a Quality Control System. The Applicant is required to indicate the corresponding cross references to the provisions in the Quality Control Manual which address these elements. The completed Guide must be provided by the Applicant to the ASME Survey Team.

For persons whom the Applicant wishes to be designated as Authorized Observers, the ASME Designee will review and evaluate their experience and qualifications in accordance with the applicable rules of the ASME Boiler and Pressure Vessel Code. Following such review and evaluation, the ASME Designee will make a report of their recommendation to ASME.

Upon receipt and after evaluation of the report, ASME will advise the Applicant that the Certificates are being issued, or what additional requirements must be met prior to further consideration of their application. The Applicant for acceptance of Authorized Observers is considered to be the testing laboratory. Fees are as follows:

Certificates

Testing Laboratories	\$4,700.00 (for five years)
Authorized Observers	
- First four	\$0.00
- Each additional	\$1,400.00 (for five years)

Prices are subject to change without notice.

The total remittance for Certificates must accompany the application.

Please submit the application through [CA Connect](#). Please return the completed Accreditation/Certification Agreement and fees to:

ASME
Accreditation/Certification Processing Dept.
150 Clove Road
Little Falls, NJ 07424

In addition, it is requested that the Accreditation/Certification Agreement be emailed to ca@asme.org.

The Applicant shall pay directly to the National Board such charges for the qualification review as required. If the Applicant withdraws their application after the remittance is received by ASME, there is an administrative fee of \$800.00 which will be deducted from the original remittance.

A renewal notice will be mailed to the Testing Laboratory eight months prior to the expiration date of the Certificate. The renewal process must be completed before the expiration date.

A [brochure](#) listing the various sections of the [Boiler and Pressure Vessel Code and other ASME publications](#) required for obtaining ASME Certificates is available on our website. Subscription to the construction Codes of the ASME Boiler and Pressure Vessel Code, covering the pressure relief devices to be tested, is required for accreditation to assure that Code users have the latest applicable Code rules. Also required is PTC 25 and the applicable Standards referenced in Appendix A of PTC 25. Effective with the issuance of the 2007 Edition of the Boiler and Pressure Vessel Code, the electronic version, purchased from a licensed reseller is acceptable, as well as the published version by ASME. The rules published in the Code are subject to revision from time to time. These revisions are published annually in addenda to the BPV Code and become mandatory six months after the date of publication of each such addenda. Additionally, interpretations of the rules are published in supplements to the Code. These addenda and supplements are provided to subscribers, as part of their basic subscription, to assure their awareness of the latest rules, revisions and interpretations. Reproduced documents from any source are not accepted for ASME accreditation, as they provide no assurance of completeness or that the user will be made aware of revisions and interpretations of the applicable Code sections.

If you have any questions, please contact the ASME Conformity Assessment Department via email ca@asme.org.